

CITY OF WILBURTON

REGULAR MEETING

December 8, 2022

Public Notice posted November 9, 2022, 3:00pm, for City Council Meeting.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Meeting** held on the **8th day of December 2022** at **5:30pm** with Mayor Stephen Brinlee presiding. Mayor Brinlee led the group in the Pledge of Allegiance. After which, the Roll Call was conducted.

ROLL CALL:

Substitute City Clerk DeDe Morris conducted the Roll Call with members responding:

LITTLEJOHN	PRESENT	GOAD	ABSENT
HAYNE	PRESENT	KENDALL	PRESENT
SIMS	ABSENT		

CITIZEN COMMENTS:

There were no sign-ins on the Citizen Comment Sign-In Sheet.

- 1. DISCUSS AND TAKE ACTION TO APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 10, 2022.** Mayor Brinlee stated the motion on Agenda Item 5 incorrectly states the funds will come from Capital Improvement and needs to be changed to reflect the funds are coming from the General Fund, Capital Outlay.
- 2. DISCUSS AND TAKE ACTION TO APPROVE NOVEMBER 2022 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS DECEMBER 9, 2022 THROUGH JANUARY 12, 2023.**

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO COMBINE AND APPROVE FIRST THREE ITEMS ON THE AGENDA WITH THE CHANGE OF THE MINUTES, AS STATED.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	<i>Absent</i>
HAYNES	Yes	KENDALL	Yes
SIMS	<i>Absent</i>		

- 4. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 22-1263, NOTICE OF ELECTION.** Mayor Brinlee stated this Resolution is routine and necessary to approve filing in February and election in April of Mayor, Police Chief, and Councilmen/women in Wards #1, #3, and #5.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE RESOLUTION 22-1263.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	<i>Absent</i>
HAYNES	Yes	KENDALL	Yes
SIMS	<i>Absent</i>		

- 5. DISCUSS AND TAKE ACTION TO APPROVE PURCHASE OF ELECTRIC SPREADER FROM TRACTOR SUPPLY CO. FOR \$5850 AND APPROVE BUDGET AMENDMENT #11 TO PAY FROM CAPITAL IMPROVEMENT, CONTINGENCY TO STREET.** Mayor Brinlee stated the spreader will be quite useful and should improve the efficiency of Street crew. City Clerk Blankenship explained the Budget Amendment terms in answer to a question from Councilman Haynes.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE PURCHASE OF ELECTRIC SPREADER FROM TRACTOR SUPPLY CO. FOR \$5850 AND APPROVE BUDGET AMENDMENT #11 TO PAY FROM CAPITAL IMPROVEMENT, CONTINGENCY TO STREET.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	<i>Absent</i>
HAYNES	Yes	KENDALL	Yes
SIMS	<i>Absent</i>		

- 6. DISCUSS AND TAKE ACTION TO APPROVE TO SET ASIDE NOVEMBER 10 COUNCIL APPROVAL TO PURCHASE 2022 GOOSENECK TRAILER FOR \$14,196 FROM EXTREME WORK & PLAY AND APPROVE PURCHASE OF 16 FOOT GOOSENECK TRAILER FOR \$15,000 FROM EXPRESS EQUIPMENT RENTAL & SALES.** Mayor Brinlee explained the Council approved the purchase in November based on the wrong information/bid submitted in error. The correct trailer bid is the bid from Express Equipment Rental & Sales and the purchase was completed the following week. The error was discovered and this Agenda item is to ensure the Council approval of the correct purchased trailer.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO SET ASIDE NOVEMBER 10 COUNCIL APPROVAL TO PURCHASE 2022 GOOSENECK TRAILER FOR \$14,196 FROM EXTREME WORK & PLAY AND APPROVE PURCHASE OF 16 FOOT GOOSENECK TRAILER FOR \$15,000 FROM EXPRESS EQUIPMENT RENTAL & SALES.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	<i>Absent</i>
HAYNES	Yes	KENDALL	Yes
SIMS	<i>Absent</i>		

- 7. DISCUSS AND TAKE ACTION TO APPROVE TO PAY CURRENT ESSENTIAL WORKERS UP TO \$15000 PREMIUM PAY FROM ARPA FUNDS FOR WORK CONDUCTED DURING THE PANDEMIC.** Mayor Brinlee described the availability of ARPA funds and defined the parameter of who is qualified to receive the premium pay. Councilman Haynes asked about the premium pay received by the Senior Citizens employees from the Feed The Need Foundation and if they would also receive this premium pay. Mayor Brinlee stated those employees are considered rewarded with premium pay already and would not receive another payment from this action. Councilman Littlejohn inquired if the auditors had approved this pay and also how many employees are being paid. City Clerk Blankenship stated the auditors are aware. The premium pay will be made to 9 PWA and 10 City employees.

MOTION BY HAYNES, SECOND BY KENDALL, TO PAY CURRENT ESSENTIAL WORKERS UP TO \$15000 PREMIUM PAY FROM ARPA FUNDS FOR WORK CONDUCTED DURING THE PANDEMIC.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	<i>Absent</i>
HAYNES	Yes	KENDALL	Yes
SIMS	<i>Absent</i>		

15. NEW BUSINESS.

There was no New Business discussed.

COUNCIL COMMENTS:

- A. Councilman Haynes asked the status of the new sign. It appears to be built and ready for business but the message is only the date and Wilburton. Mayor Brinlee stated the City is still waiting for the software package to be able to “talk” to it.

Councilman Haynes asked if the Policy and Procedures document has been complete. Mayor Brinlee stated it not yet complete but has input from several organizations.

- B. Mayor Brinlee gave an update on Councilman Sims recovery stating he is in a rehabilitation facility in Fort Smith and his family reports he is making progress. Nothing has been said about a return date.

16. ADJOURN.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 5:40pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	<i>Absent</i>
HAYNES	Yes	KENDALL	Yes
SIM	<i>Absent</i>		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

//ABSENT//

DOUG SIMS, Ward 3

//ABSENT//

JAYME GOAD, Ward 4

JULIA KENDALL, Ward 5